

SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
High School Board Room
September 28, 2009
7:30PM



Agenda

I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF SEPTEMBER 14, 2009

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

High SchoolMr. Mark Covelle

Middle School.....Mr. Nathan Davidson

Intermediate School.....Mr. Sean McGinty

Elementary Schools.....Mrs. Carol Mickley

B. *Curriculum Updates*

1. **The Administration recommends the approval of the revisions to the Health curriculum for grades 4 through 6. These revisions were made to reflect the changes in scheduling due to the creation of the Intermediate School. (V, B-1)**
2. **The Administration recommends the approval of the revisions to the 8th grade Advanced Spanish for Spanish Immersion curriculum. These revisions were made to incorporate the course Grammar and Composition I that is currently in 9th grade to move it to 8th grade. (V, B-2)**
3. **The Administration recommends the approval of the revisions to the Family and Consumer Science curriculum for 7th grade. These revisions were made to reflect the changes in scheduling at the Middle School and in order to ensure that all the standards are met in 7th grade. (V, B-3)**
4. **The Administration recommends the approval of the DESIGN 21 curriculum for grades 4 through 8. (V, B-4)**
5. **The Administration recommends the approval of the Encore Reading curriculum for grades 1 through 3. (V, B-5)**

6. **The Administration recommends approval of the Dual Enrollment Public Speaking curriculum for grades 9 through 12. This is a new dual enrollment course. (V, B-6)**
7. **The Administration recommends approval of Advanced Placement Psychology curriculum for grade 11 and 12. This is a new course. (V, B-7)**

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of September 28, 2009. (VI, A)

B. *Request for Property Tax Refund*

Pursuant to the enclosed correspondence from the Lehigh County Assessment Office and the Lehigh County Board of Appeals, the Administration recommends approval of school real estate tax refunds in the following amounts for John W. & Kristine D. Seasholtz and Ronald C. & Barbara A. Laube (VI, B):

a) John W & Kristine D. Seasholtz, Parcel #22 64211280814 1, 2009-2010 taxes in the amount of \$179.73

b) Ronald C. & Barbara A. Laube, Parcel #22 642306728793 1, 2009-2010 taxes in the amount of \$1659.01

C. *Investment of Funds*

*The Administration recommends approval of the Investment of Funds for the General Budget. (VI, C)

VII. SUPPORT SERVICES

A. *Security Services Agreement with Blue Knight Protective Services, LLC*

The Administration recommends approval of the enclosed Security Services Agreement with Blue Knight Protective Services, DBA Eye in the Sky Enforcement, 1155 MacArthur Road, Whitehall, PA 18042. The first year cost per officer is \$17 per hour for the period October 1, 2009 to June 30, 2011, with provisions for annual extensions. (VII, A)

B. *Change Order GC-008*

The Administration recommends approval of allowance adjustment GC-008 for the relocation of shelving to Penn Builder's, Inc., 2275 Old Bethlehem Pike, Quakertown, PA 18951. The change order represents an "add" in the amount of \$940 for the relocation of shelving in the Intermediate School library.

C. *Change Order 002*

The Administration recommends approval of change order 002 for HVAC roof penetrations to Alan Kunsman Roofing & Siding, Inc., 203 Washington Street, Freemansburg, PA 18017. The change order represents an "add" under the Liberty Bell Roofing Project in the amount of \$2250 for roof penetrations associated with HVAC work as reported at the July 13, 2009 Board Meeting.

D. *Modular Classroom Decking and Walkway Removal Bid*

The Administration will recommend award of the Modular Classroom decking and walkway removal bid. The Administration is prepared to discuss the bid opened on September 24, 2009, for the removal of modular decking associated with the removal of leased classrooms from Hopewell, Liberty Bell and Lower Milford Elementary schools.

VIII. PERSONNEL

A. *Certificated Staff*

1. *Salary Step Adjustment*

*The Administration recommends approval of a salary step adjustment for the following staff, effective September 1, 2009:

Rebekah Dech, Learning Support Teacher, Southern Lehigh Intermediate School, Master's +15 to *Master's +30*

David Kohler, 2nd Grade Teacher, Hopewell Elementary School, Bachelor's +15 to *Bachelor's +30*

2. *Substitute Teachers*

*The Administration recommends approval of the appointment of the following substitute teachers for the 2009-2010 school year: (VIII, A-2)

James Flurer Citizenship 7-12

Billy Solderich Science, General 7-12

Charise Trilling ESL

Melinda Watkins Elementary

B. *Non-certificated Staff*

1. *Substitute Support Staff*

*The Administration recommends approval of the following substitute support staff for the 2009-2010 school year: (VIII, B-1)

Shari Brogle, Substitute Instructional Assistant, at an hourly rate of \$15.31

Melinda Watkins, Substitute Instructional Assistant, at an hourly rate of \$15.31

Lisa Crowley, Substitute Cafeteria/Playground Monitor, at an hourly rate of \$9.45.

Cynthia Llewellyn, Substitute Cafeteria/Playground Monitor, at an hourly rate of \$9.45.

Kathleen Krause, Substitute Health Paraprofessional, at an hourly rate of \$13.12.

2. *Appointments*

*The Administration recommends approval of the following support staff: (VIII, B-2)

Kendra Beltz, Part-time Cafeteria Worker, Liberty Bell Elementary School, at an hourly rate of \$12.17, with an anticipated start date of September 29, 2009. Ms. Beltz will fill the position created with the transfer of Diane Vardaro.

3. *Resignation*

*The Administration recommends acceptance of the resignation of the following staff:

Margaret Ruth, Part-time Cafeteria Worker, Liberty Bell Elementary School, effective September 14, 2009.

C. *Extra-Compensatory Positions*1. *Volunteer Coaches*

*The Administration recommends approval of the appointment of the following volunteer coaches for the 2009-2010 school year (*pending receipt of required documentation*): (VIII, C-1)

<u>Terence Grandfield</u>	Track, MS
<u>Jordan Herman</u>	Baseball
<u>Kathleen Krause</u>	Track, MS
<u>David Loew</u>	Track, MS
<u>Timothy Long</u>	Track, MS
<u>Beverly Marant</u>	Track, MS
<u>James Matlack</u>	Ice Hockey
<u>Robert McGinty</u>	Track, MS
<u>Karen Mosebrook</u>	Track, MS
<u>Michael Nemeth</u>	Ice Hockey
<u>Michael Rennie</u>	Track, MS

2. *2009-2010 Coaching Staff*

*The Administration recommends approval of the following coaches for the 2009-2010 school year: (VIII, C-2)

<u>Brian Keating</u>	Assistant Girls' Basketball, HS	\$4,758
<u>Shawn Sommons</u>	MS Head Basketball, Boys	\$3,487

3. *Extracurricular Advisors*

*The Administration recommends approval of the appointment of the following High School Extracurricular Advisors for the 2009-2010 school year:

<u>Sheree France</u>	Band Front	\$3,626
<u>Brian Dow</u>	Senior Class Advisor	\$1,872
<u>Thomas Beaupre</u>	Junior Class Advisor	\$1,632
<u>Aimee Pearce</u>	Sophomore Class Advisor	\$ 995
<u>Stephanie Gregory</u>	Freshman Class Advisor	\$ 906
<u>David Long</u>	Debate	\$2,194
<u>Matthew Wehr</u>	Drama	\$2,070
<u>Edward Sinkler</u>	Ecology	\$1,184
<u>Bonnie Organski</u>	Future Business Leaders of America	\$1,466
<u>Lynne Kelly</u>	Honor Society	\$ 496**
<u>Tamme Westbrook</u>	Honor Society	\$ 496**
<i>**Shared position and stipend</i>		
<u>Thomas Beaupre</u>	Key Club	\$1,927
<u>Matthew Wehr</u>	Broadway Musical Director	\$2,925
<u>Robert Gaugler</u>	Robotics Club	\$2,070

<u>Douglas Roncolato</u>	SADD	\$1,381
<u>Patricia Combs</u>	Scholastic Scrimmage	\$1,403
<u>Troy Ruch</u>	Student Senate Advisor-Senior High	\$2,194
<u>Linda Gross</u>	Teen Counseling	\$1,847
<u>Lee Zeisloff</u>	Varsity	\$1,609
<u>Ryan Burns+</u>	Yearbook	\$1,822.80
<u>Jessica Gordon+</u>	Yearbook	\$1,215.20
<i>+This is a 60/40% shared position and split of stipend</i>		
<u>Douglas Bolasky</u>	Band (High School)	\$7,315
<u>Matthew Wehr</u>	Choral Music (High School)	\$3,514
<u>Leigh Kern</u>	Newspaper	\$1,768
<u>Douglas Bolasky</u>	Orchestra-Sr. High	\$1,975

4. *Ancillary Employees Correction*

a. *The Administration recommends approval of the following employees for the PEAK Program at the rate of \$45.06 per *session* (not per *event* as previously approved at the September 14, 2009 Board meeting) for the 2009-2010 school year:

- Nancy Beitler
- Anita Benedix
- Anne Cooper
- Brenda Fix
- Lorraine Frasch
- Margaret Gallagher
- Rosemary Grube
- Cristina Gruver
- Devon Hagy
- Rebecca Harries
- Patricia Hayes
- Ann Higgins
- Timothy Jansen
- Stephanie Kerrick
- Tina Lebrecht
- Ronnette Mays
- Michael Pauling
- Corry Robbins
- Francisco Rodriguez
- Virginia Rothenberger
- Patricia Schultheis
- Janet Solley
- Krista Sterner
- Christopher Strobl
- Robert Voron
- Tara Walter
- Donald West
- Lynn Yocum

b. *The Administration recommends approval of the appointment of the following employee as Dance Chaperone at the rate of \$46.62 per event for the 2009-2010 school year:

- David Diaz

D. *Administrative*

1. *Act 93 Salary Increases*

The Administration recommends approval of the enclosed list of salaries for 2009-2010 for the administrators who are covered under Act 93. Salary increases are to be retroactive to July 1, 2009. (VIII, D-1)

IX. REPORTS

A. **Committee Reports**

The minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting of August 17, 2009 are included in the Board materials. (IX, A)

B. **Superintendent's Report.....Mr. Liberati**

C. **Facilities Report.....Mr. Liberati**

D. **Strategic Plan Report.....Mrs. Christman**

X. OLD BUSINESS

XI. NEW BUSINESS

A. **First Reading**

The Administration recommends a first reading of the following policies: (XI, A)

#103 Programs: Nondiscrimination in School and Classroom Practices

#104 Programs: Nondiscrimination in Employment/Contract Practices

#302 Administrative Employees: Certification

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. **Curriculum Writing**

The curriculum writing agreements are listed in the Board materials by name, elected compensation, amount and anticipated date of completion. (XIII, A)

B. **Conference Request**

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, B)

C. **Graduate Study Pre-Approval**

The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date. (XIII, C)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT